

Doodle Clips

Some of these examples were created by the legal assistants at our Lenexa office, Jane Hogan and Veronica Cooper, who were part of the first group to participate in the pilot of Doodle. These were provided to the legal assistants in the Wichita office at the time of their training. Input was later given by Sandi Peck in the Wichita office, and the Doodle Clips were updated to reflect this.

INITIAL E-MAIL BEFORE SENDING THE POLL

Jane

We are using the Doodle tool for a scheduling poll pilot. To schedule a hearing please provide e-mail addresses for all parties who will participate in the poll. (Attached is additional information about the pilot).

Veronica

We are now using the Doodle Tool for a “scheduling poll pilot” for setting Regular Hearings. Using the Poll Pilot is completely voluntary, but your feedback after using it would greatly help the Division. The first step to scheduling a Regular hearing, via Doodle, would be to provide e-mail addresses for all parties to the case, who will also need to participate in the poll. I’ve attached additional information about the pilot for your convenience.

Thank you so much for your help!

Sandi

Workers Comp is piloting a website called "Doodle" (doodle.com) for scheduling. It is a scheduling poll and we are using it to help schedule regular hearings only at this time. This is a step towards getting used to the new database system that the State is working on building for everyone to use.

This is completely voluntary and your feedback would be appreciated. I am attaching additional information. You do not need to set up an account with Doodle, but you can for free.

If you do choose to participate, please send me all email addresses for everyone needed to schedule this. And then, I will set up the poll. Once the poll is complete and a date has been chosen, you will need to do the notice.

If you don't want to participate, or would like to try it on a different case (just not on the current one), let me know and I'll send dates my old way.

Thank you for your help, and have a great day!

DOODLE MESSAGE–WHEN SENDING A NEW POLL

Jane

Thank you for participating in our Scheduling Poll Pilot. Displayed are the dates the Judge is available for a hearing in this case. Please indicate all dates that you are available. A response is respectfully requested within two (2) business days. Thank you.

Additional information can be provided about the Doodle pilot program by contacting me at ([e-mail address](#)).

Veronica

Thank you for participating in our Doodle Scheduling Poll Pilot to set Regular Hearings. (*Additional information can be provided about the Doodle pilot program by contacting me at veronica.cooper@dol.ks.gov.*)

Sandi

Thank you for participating in our Doodle Scheduling Poll Pilot to set Regular Hearings. Displayed are the dates the Judge is available for a hearing in this case. Please indicate all dates that you are available. A response is respectfully requested within two (2) business days. Thank you!

Additional information can be provided about the Doodle pilot program by contacting me at sandi.peck@dol.ks.gov.

AFTER ALL HAVE PARTICIPATED MESSAGE

Jane

All parties have participated in the poll. The requester should now use the link below (choose the “Table view” tab), and select from the matching date(s), and “reply all” to this email with the selected hearing date. An e-mail will confirm the date and the requester is responsible for submitting a Notice of Hearing to all parties.

Veronica

All parties have participated in the poll. The requester should now use the link below (choose the “Table view” tab), and select from the matching date(s), and “reply all” to this email with the selected hearing date. An email will confirm the date and the requester is responsible for submitting a Notice of Hearing to all parties.

If you do not have any matching dates, please contact me for additional dates, if available.

Sandi

If 1 or more matches:

All parties have participated in the poll. The date and time set is: <date> @ <time>.

<Requester> is responsible for submitting a Notice of Hearing to all parties. Thank you all for participating!

If there isn't a match:

All parties have participated in the poll. Since there isn't a match, I will be closing this poll and starting a new one with new dates shortly. Thank you all for participating!

IF NO DATES MATCH - 2ND POLL

Veronica

Thank you for participating in the previous Doodle Scheduling Poll Pilot for this Claimant. Since there were no matching dates for all parties, additional dates are displayed for when the Judge is available for a Regular hearing in this case. Please indicate all dates that you are available. A response is respectfully requested within two (2) business days.

Thank you,

(Additional information can be provided about the Doodle pilot program by contacting me at veronica.cooper@dol.ks.gov.)

Sandi

Thank you for participating in the previous Doodle Scheduling Poll Pilot for this Claimant. Since there were no matching dates for all parties, additional dates are displayed for when the Judge is available for a Regular Hearing in this case. Please indicate all dates that you are available. A response is respectfully requested within two (2) business days.

Thank you!